



## STORE YOUR FAMILY TREASURES IN STYLE

Historical materials - whether in a museum collection or in your private collection - need gentle treatment and special care to ensure their survival.

Museums use boxes, folders, papers and other storage materials whose design and chemical composition will not harm fragile items and will help protect them from environmental and physical damage.

Normally archival storage materials can be purchased only in large quantities from the manufacturers. As a public service, the Historical Society of Carroll County offers an assortment of storage materials for sale to the general public through its museum shop.

Stop by the Kimmey Bookshop to purchase materials. The Society's staff will be happy to answer your questions and help you select the appropriate storage materials for your family treasures.

### **STORAGE BOXES**

All storage boxes are acid-free, lignin-free and are rated for use with photographs.



**Hinged Lid Document Case**

Upright box with attached lid holds documents and photographs up to 8.5" x 14". The lid closes tightly to protect against light and dust. The most commonly used box in libraries and archives, the boxes line up neatly on shelves and come with a pull-string for easy removal.

**\$12.50 each**



**Storage Carton**

General purpose box measures 12" x 15" x 10" high. Fits legal or letter size file folders for document storage or holds a variety of small items, including books. Sturdy corrugated construction allows boxes to be stacked. Separate lid.

**\$14.00 each**

### **Small Artifact Box**

Sturdy box is suitable for storing small items such as jewelry, watches, flatware and small books. One-piece, corrugated construction allows boxes to be stacked and attached lid tucks in tightly to keep out light and dust.

**\$12.50 each**

## **TEXTILE STORAGE**

### **16" x 20" Flat Box**

Textiles should be stored flat, with as few folds as possible. This 3" deep box can safely handle small textiles up to 16" x 20". Constructed of sturdy gray/white board with metal corners for strength, the box has a drop-front for easy removal of objects and a full-depth lid to keep out dust. Also useful for storage of larger documents and photographs.

**\$18.00 each**

### **20" x 24" Flat Box**

This box is a larger version of the 16" x 20" box with all of the same features.

**\$20.00 each**

### **Textile Storage Box**

This box, designed to handle large textiles such as dresses, wedding gowns or military uniforms with a minimum of folding, is 18" x 28" x 6" deep. It can also accommodate quilts or coverlets. The corrugated construction easily supports the weight of heavy textiles and the shallow lid is easy to remove. Acid-free tissue should always be used to pad folds in textiles.

**\$30.00 each**

### **Rolling Tube**

Rolling long textiles eliminates folds that can break fragile fibers. Roll them around this 4' tube and then cover with acid-free tissue to keep them clean. Maps and panoramic photos can also be rolled around the outside of the tube to avoid creases.

**\$10.50 each**

## **ACCESSORIES**

### **Legal Size Folder**

Heavy-weight folders keep documents and photographs organized and flat and protect them from light and handling.

**\$.75 each**

### **Acid-Free Tissue**

Wrapping objects in storage will keep them clean and pad them so they do not break. This unbuffered tissue is chemically neutral and can be used with any type of object including photographs and fabrics of all types. It is especially useful for padding folds when storing clothing and large textiles. Sold by the 20"x30" sheet.

**\$.25 per sheet**

### **Cotton Gloves**

The oils on our hands can cause irreparable damage to objects including paper, photographs, metals, wood and textiles. Protect your collection by always wearing cotton gloves when handling objects. These sturdy white cotton gloves are washable and reusable. Available in Medium and Large.

**\$3.00 per pair**

### **Linen Tying Tape**

Use soft linen tape instead of rubber bands or string for securing books with damaged spines or rolled textiles, documents and photographs.

**\$.25 per yard**

### **Photo Sleeves**

Clear sleeves open completely for easy insertion and removal of contents. Sleeves are made of an archival quality, chemically inert, transparent polyester that will not discolor, damage or adhere to materials.

Poly 3mil 8x10 **\$1.50 each**

Poly 3mil 5x7 **\$1.00 each**

### **Postcard Sleeves**

Clear sleeves of chemically inert Mylar protect postcards from dirt and fingerprints.

**\$.75 each**

